



# PUBLICATIONS

TEXTBOOKS

LAW GUIDES

REVISION GUIDES

REFERENCE MATERIALS



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# WHY RRC?

For over 90 years, RRC (The Rapid Results College) has been involved in education - developing, maintaining and delivering innovative training programmes. We offer a broad range of health, safety, environmental management training, including NEBOSH, IOSH, CIEH and IEMA courses.

RRC's published materials are highly respected and are used worldwide by training providers and educational organisations to deliver high-quality learning programmes, along with Practitioners as essential reference.

RRC's publications are developed by a dedicated in-house team working to the highest quality standards and only the very best subject experts are commissioned as writers. Our Content Development team comprises not only subject experts in their chosen subjects but also experienced educationalists. RRC's materials are reviewed and updated constantly, with major revisions notified quarterly.

## QUALITY

As you would expect, all of RRC's courses are approved by the relevant awarding body (including NEBOSH, IOSH, CIEH and IEMA). We are also ISO 9001 accredited – further assurance of the quality of our courses.

## INNOVATION

Our website [www.rrc.co.uk](http://www.rrc.co.uk) provides a wealth of resources that will be useful to your students, many of which are free:

- Tutor blogs, keeping you and your learners up to speed with the latest topics of interest in the field of HSE.
- Quarterly newsletter, including important updates to our courses.
- Technical updates - user-friendly guides to topical pieces of health, safety and environmental law and guidance.



# TEXTBOOKS

Our high-quality textbooks have been designed to support students in their studies and are written to meet the specific requirements of the relevant syllabus. These full-colour, fully illustrated textbooks break down all the key topics so they are easy to understand.

The materials are designed with:

- In this section boxes which present an overview of the important facts, ideas and principles of each section
- Definition boxes giving descriptions or definitions of words or phrases that may be unfamiliar
- More...boxes containing sources of further Information
- Hints and Tips boxes containing simple ideas that can help you as you work through the book
- Revision Questions at the end of each main section to test your knowledge as you progress
- Practice exam questions with step-by-step guidance on how to answer them

## NEBOSH – ENGLISH LANGUAGE

### NEBOSH AWARDS

	REF	PRICE (GBP)
NEBOSH Award in Health and Safety at Work	NHSWPR	19.00
NEBOSH Award in Health, Safety and Environment for the Process Industries	NHSEP1PR	45.00

### NEBOSH CERTIFICATES

<b>NEBOSH International General Certificate in Occupational Health and Safety</b>	IGCPR	34.90
Unit IGC1: Management of International Health and Safety	IGC1PR	17.45
Unit GC2: Controlling Workplace Hazards	IGC2PR	17.45
<b>NEBOSH International Certificate in Construction Health and Safety</b>	ICCPR	39.90
Unit ICC1: Managing and Controlling Hazards in International Construction Activities	ICC1PR	22.45
<b>NEBOSH International Certificate in Fire Safety and Risk Management</b>	IFCPR	34.90
Unit IFC1: Fire Safety and Risk Management	IFC1PR	17.45
<b>NEBOSH National General Certificate in Occupational Health and Safety</b>	NGCPR	34.90
Unit NGC1: Management of Health and Safety	NGC1PR	17.45
Unit GC2: Controlling Workplace Hazards	NGC2PR	17.45
<b>NEBOSH National Certificate in Construction Health and Safety</b>	NCCPR	39.90
Unit NCC1: Managing and Controlling Hazards in Construction Activities	NCC1PR	22.45
<b>NEBOSH National Certificate in Fire Safety and Risk Management</b>	NFCPR	34.90
Unit FC1: Fire Safety and Risk Management	NFC1PR	17.45
<b>NEBOSH Certificate in Environmental Management</b>	NECPR	39.00
<b>NEBOSH International Technical Certificate in Oil and Gas Operational Safety</b>	IOG1PR	75.00
<b>NEBOSH National Certificate in the Management of Health and Well-being at Work</b>	NHCPR	39.00

# TEXTBOOKS (CONTINUED)

## NEBOSH DIPLOMAS

<b>NEBOSH International Diploma in Occupational Health and Safety</b>	NIDPR	254.85
Unit IA: Managing Health and Safety	NIDAPR	84.95
Unit IB: Hazardous Substances/ Agents	NIDBPR	84.95
Unit IC: Workplace and Work Equipment Safety	NIDCPR	84.95
<b>NEBOSH National Diploma in Occupational Health and Safety</b>	NDPR	254.85
Unit A: Managing Health and Safety	NDAPR	84.95
Unit B: Hazardous Substances/ Agents	NDBPR	84.95
Unit C: Workplace and Work Equipment Safety	NDCPR	84.95
<b>NEBOSH National Diploma in Environmental Management</b>	NEDPR	95.00
<b>NEBOSH International Diploma in Environmental Management</b>	NEDIPR	95.00

## NEBOSH – ARABIC, FRENCH, SPANISH, GERMAN

	LANGUAGE	REF	PRICE (GBP)
<b>NEBOSH Award in Health and Safety at Work</b>	Arabic	HSW1TB_A	29.00
	French	NHSWFRPR	29.00
<b>NEBOSH International General Certificate in Occupational Health and Safety</b>	Arabic	IGCAPR	59.00
	French	IGCFPR	59.00
	Spanish	IGCSPR	59.00
	<b>German</b>	IGCGPR	59.00

# REFERENCE MATERIALS

## RRC LAW GUIDES

RRC's Law Guides provide a detailed guide to relevant UK legislation and case law and are designed to support students studying NEBOSH, IEMA and similar courses; they also provide a valuable reference for practitioners. Printed in black and white, they are reviewed and updated regularly and printed on demand, so you can be sure you have the most up-to-date edition on the day of purchase.

	REF	PRICE (GBP)
RRC UK Health & Safety Law and Case Law Guide	LAWUKPR	39.00
RRC Environmental Law and Case Law Guide	LAWENVPR	39.00

## RRC INTRODUCTIONS

RRC Introductions are designed for those needing a good introduction to the topic either for their role at work or for those starting a qualification course with no previous subject knowledge. Each RRC Introduction is available as a full-colour e-booklet - which can be downloaded to your computer or portable device - and contains helpful illustrations and diagrams to explain important concepts and principles.

	PRINTED		PDF DOWNLOAD	
	REF	PRICE (GBP)	REF	PRICE (GBP)
An Introduction to Health and Safety	N/A	N/A	RRCINTDNHS	15.00
An Introduction to Safety in the Oil and Gas Industry	N/A	N/A	RRCINTDNOG	15.00
An Introduction to Environmental Management	N/A	N/A	RRCINTDNEM	15.00

## RRC STEP NOTES

RRC's popular Step Notes series comprises concise guides that give a comprehensive overview of the topic at hand. They are useful for practitioners as quick reference guides and for students as invaluable reference during their studies. RRC Step notes are available as perfect bound black and white A5 booklets or as an e-booklet - which can be downloaded to your computer or portable device.

	PRINTED		PDF DOWNLOAD	
	REF	PRICE (GBP)	REF	PRICE (GBP)
Health and Safety Law Step Notes	STEPHSLPR	12.50	STEPHSLDN	10.80
Occupational Health & Hygiene Step Notes	STEPSHHPR	12.50	STEPSHHDN	10.80
Environmental Step Notes	STEPENVPR	12.50	STEPENVDN	10.80
Quality Management Step Notes	STEPQUMPR	12.50	STEPQUMDN	10.80

## RRC ISO14001

Businesses of all types and sizes are increasingly being expected to demonstrate environmental responsibility. One way of doing that is by achieving ISO 14001 - the international standard for environmental management. Our ISO 14001 resources cover a range of topics to assist in achieving and maintaining ISO 14001. The RRC ISO14001 series are available in full colour A4 booklets or as an e-booklet - which can be downloaded to your computer or portable device.

	PRINTED		PDF DOWNLOAD	
	REF	PRICE (GBP)	REF	PRICE (GBP)
Introduction to ISO 14001	ISOINTPR	7.50	ISOINTDN	6.00
Executive Briefing on ISO 14001	ISOBRPR	7.50	ISOBRDN	6.00
Environmental Issues for Senior Managers	ENVISSPR	15.00	ENVISSDN	12.00
ISO 14001 Environmental Awareness	ISOAWRPR	15.00	ISOAWRDN	12.00



# NEBOSH REVISION GUIDES

These essential Revision Guides combine concise revision notes with exemplar past exam questions and model answers for a fully effective revision tool.

Presented in perfect bound black and white A5 booklets:

- They provide a concise overview of all the key topics identified in the NEBOSH syllabus.
- They are structured to closely follow the relevant NEBOSH syllabus so students can easily find the topics they are looking for.
- They look at a variety of NEBOSH exam-style questions, reviewing the general approach to tackling the question, followed by a sample answer plan and a model answer.

## NEBOSH CERTIFICATES

	PRINTED		PDF DOWNLOAD	
	REF	PRICE (GBP)	REF	PRICE (GBP)
<b>NEBOSH International General Certificate in Occupational Health and Safety</b>	IGCPRRG	19.00	IGCDNRG	18.00
Unit IGC1: Management of International Health and Safety	IGC1PRRG	9.50	IGC1DNRG	9.00
Unit IGC2: Controlling Workplace Hazards	IGC2PRRG	9.50	IGC2DNRG	9.00
<b>NEBOSH International Certificate in Construction Health and Safety</b>	ICCPRRG	19.00	ICCDNRG	18.00
Unit ICC1: Managing and Controlling Hazards in International Construction Activities	ICC1PRRG	9.50	ICC1DNRG	9.00
<b>NEBOSH International Certificate in Fire Safety and Risk Management</b>	IFCPRRG	19.00	IFCDNRG	18.00
Unit IFC1: Fire Safety and Risk Management	IFC1PRRG	9.50	IFC1DNRG	9.00
<b>NEBOSH National General Certificate in Occupational Health and Safety</b>	NGCPRRG	19.00	NGCDNRG	18.00
Unit NGC1: Management of Health and Safety	NGC1PRRG	9.50	NGC1DNRG	9.00
Unit GC2: Controlling Workplace Hazards	NGC2PRRG	9.50	NGC2DNRG	9.00
<b>NEBOSH National Certificate in Construction Health and Safety</b>	NCCPRRG	19.00	NCCDNRG	18.00
Unit NCC1: Managing and Controlling Hazards in Construction Activities	NCC1PRRG	9.50	NCC1DNRG	9.00
<b>NEBOSH National Certificate in Fire Safety and Risk Management</b>	NFCPRRG	19.00	FCDNRG	18.00
Unit FC1: Fire Safety and Risk Management	NFC1PRRG	9.50	FC1DNRG	9.00
<b>NEBOSH Certificate in Environmental Management</b>	NECPRRG	19.00	NEC1DNRG	18.00
<b>NEBOSH International Technical Certificate in Oil and Gas Operational Safety</b>	IOG1PRRG	19.00	IOG1DNRG	18.00

## NEBOSH DIPLOMAS

	PRINTED		PDF DOWNLOAD	
	REF	PRICE (GBP)	REF	PRICE (GBP)
<b>NEBOSH International Diploma in Occupational Health and Safety</b>	NIDPRRG	75.00	NIDDNRG	72.00
Unit IA: Managing Health and Safety	NIDAPRRG	25.00	NIDADNRG	24.00
Unit IB: Hazardous Substance/ Agents	NIDBPRRG	25.00	NIDBDNRG	24.00
Unit IC: Workplace and Work Equipment Safety	NIDCPRRG	25.00	NIDCDNRG	24.00
<b>NEBOSH National Diploma in Occupational Health and Safety</b>	NDPRRG	75.00	NDDNRG	72.00
Unit A: Managing Health and Safety	NDAPRRG	25.00	NDADNRG	24.00
Unit B: Hazardous Substances/ Agents	NDBPRRG	25.00	NDBDNRG	24.00
Unit C: Workplace and Work Equipment Safety	NDCPRRG	25.00	NDCDNRG	24.00
<b>NEBOSH National Diploma in Environmental Management</b>	NEDPRRG	19.00	NEDDNRG	18.00
<b>NEBOSH International Diploma in Environmental Management</b>	NEDINRG	19.00	NEDIDNRG	18.00

# CONDITIONS OF SUPPLY

## **PURCHASE**

Materials can be purchased by:

- Visiting [www.rrc.co.uk](http://www.rrc.co.uk)
- Completing the order form attached and returning it to [publishing@rrc.co.uk](mailto:publishing@rrc.co.uk)
- Posting the order form attached to:  
RRC International, 27-37 St George's Road, London, SW19 4DS

## **RRC MATERIALS**

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## **PAYMENT TERMS**

All orders must be paid in full prior to despatch except for:

UK registered companies: Orders must be accompanied by an official purchase order. Subject to satisfactory credit check, credit of 30 days will be allowed.

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Printed materials are currently not subject to VAT.

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## **RETURNS**

Printed Materials - Returns and full credit are allowed within 14 days to goods being returned in reusable condition.

PDF Electronic Copies - Returns and full credit are allowed within 7 days. This is subject to a written confirmation that all copies have been destroyed.



# ORDER FORM



IF YOU ARE AN EXISTING CUSTOMER, PLEASE ENTER YOUR RRC CUSTOMER REFERENCE NUMBER \_\_\_\_\_

NAME & ADDRESS	INVOICE ADDRESS (IF APPLICABLE)
Company Name:	Company Name:
Department:	Department:
Contact Name:	Contact Name:
Address:	Purchase Order Number:
	Address:
Post Code:	Post Code:
Country:	Country:
Tel No:	Tel No:
E-mail:	E-mail:

DELIVERY ADDRESS (IF DIFFERENT FROM ABOVE)	ORDER DETAILS
Contact Name:	Order No:
Company Name:	Signature:
Address:	Name:
	Date:
Post Code:	
Country:	
Contact Tel No:	

MATERIALS REQUIRED					
EXAMINING BODY	SUBJECT TITLE	REF	QTY	PRICE	TOTAL FEE

<input type="radio"/> I enclose a cheque made payable to RRC <input type="radio"/> Please invoice my organisation (Attach Purchase Order; UK Registered companies only)	ORDER SUBTOTAL POSTAGE AND PACKING (FOR DELIVERY OUTSIDE THE UK PLEASE CALL) <b>TOTAL ORDER VALUE (EXCLUDING VAT)</b>	
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Please return this form to: RRC Training, 27 - 37 St George's Road, London, SW19 4DS  
 Tel: +44 (0)20 8944 3100 Fax: +44 (0)20 8944 7099 E-mail: publishing@rrc.co.uk Web: www.rrc.co.uk