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# LEARNING RESOURCES 2018

STUDY TEXTS  
LAW GUIDES  
REVISION GUIDES  
TRAINER PACKS

# MATERIALS AVAILABLE



## **NEBOSH AWARDS**

Award in Health and Safety  
at Work

Available in English, Arabic and French

Award in Health, Safety  
& Environment for the  
Process Industries

## **NEBOSH CERTIFICATES**

International General Certificate  
Available in English, Arabic, French  
and Spanish

International Construction  
Certificate

International Fire Certificate  
Environmental Certificate

International Technical  
Certificate in Oil & Gas  
Operational Safety

National General Certificate

National Construction Certificate

National Fire Certificate

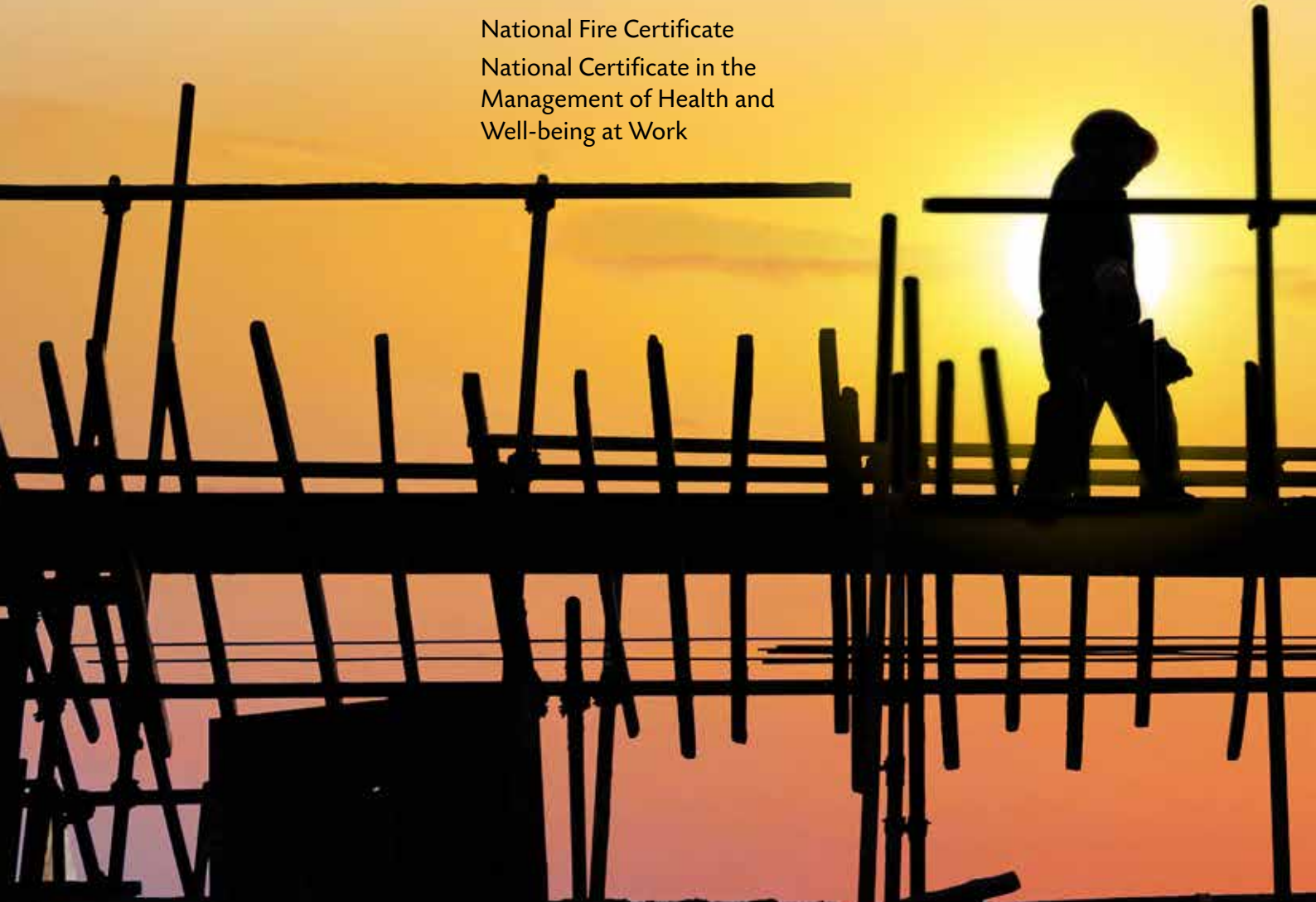
National Certificate in the  
Management of Health and  
Well-being at Work

## **NEBOSH DIPLOMAS**

International Diploma in  
Occupational Health and Safety

National Diploma in  
Occupational Health and Safety

National Diploma in  
Environmental Management





## **IEMA**

Lead Environmental Auditor



## **IOSH**

Safety for Executives & Directors

Working Safely

Supervising Safely

Managing Safely

# WHY RRC?

For more than 85 years, RRC (The Rapid Results College) has been involved in education - developing, maintaining and delivering innovative training programmes. We offer a broad range of health, safety, environmental and quality management training, including NEBOSH, IOSH, CIEH, IEMA and CQI courses.

RRC's course materials are highly respected and are used worldwide by training providers and educational organisations to deliver high-quality learning programmes that meet the syllabus requirements of the relevant awarding bodies.

RRC's courses are developed by a dedicated in-house team working to the highest quality standards. Only the very best subject experts are commissioned as writers. Our Course Development team comprises not only tutors who are experts in their chosen subjects but also experienced educationalists. RRC's materials are reviewed and updated constantly, with major revisions notified quarterly.

## QUALITY

As you would expect, all of RRC's courses are accredited by the relevant awarding body (including NEBOSH, IOSH, CIEH, IEMA and CQI). But we go further than that; as well as being ISO 9001 accredited, RRC is accredited by the Open and Distance Learning Quality Council and is a member of the European Association for Distance Learning and the British Institute for Learning and Development – further assurance of the quality of our courses. Please note that the purchase of RRC resource material does not denote accreditation by awarding bodies.

## INNOVATION

Our website [www.rrc.co.uk](http://www.rrc.co.uk) provides a wealth of resources that will be useful to your students, many of which are free:

- Tutor blogs, keeping you and your learners up to speed with the latest topics of interest in the field of HSEQ.
- Quarterly newsletter, including important updates to our courses.
- Technical updates - user-friendly guides to topical pieces of health, safety and environmental law and guidance.



# STUDY TEXTS

Our high-quality textbooks have been designed to support students in their studies and are written to meet the specific requirements of the relevant syllabus. These full-colour, fully illustrated textbooks break down all the key topics so they are easy to understand.

The materials are designed with:

- Key Information boxes which present an overview of the important facts, ideas and principles of each section
- Jargon Buster boxes giving descriptions or definitions of words or phrases that may be unfamiliar
- More...boxes containing sources of further Information
- Hints and Tips boxes containing simple ideas that can help learner as they work through the book
- Revision Questions at the end of each main section to test knowledge
- Practice exam questions with step-by-step guidance on how to answer them

RRC study texts are supplied in the following formats:

- Printed books – Presented as perfect bound full colour A4 textbooks.
- Reprint Licence – PDF files supplied for printing a specified number of copies.

## LAW GUIDES

RRC's Law Guides provide a detailed guide to relevant UK legislation and case law and are designed to support students studying NEBOSH, IEMA and similar courses. They are reviewed and updated regularly and printed on demand, so you can be sure you have the most up-to-date edition on the day of purchase.

RRC Law Guides are supplied in the following formats:

- Printed books – Presented in perfect bound black and White A4 books.
- Reprint Licence – PDF files supplied for printing a specified number of copies.

## RRC TRAINER PACKS

The packs contain everything needed to support the delivery of the course; Power Points, lesson plans and other relevant teaching resources. They are supplied in editable electronic format so they can be edited and adapted to suit. Each pack is for use at a single training centre but additional centre licences can be bought at a discounted price.

For a small annual charge, our Optional Update Service will provide you with a new Trainer Pack in the event of significant changes to the content, such as a major legislative or syllabus change.

Please note: Accreditation is required from the relevant Awarding Body before delivering courses.

## NEBOSH REVISION GUIDES

These essential Revision Guides combine concise revision notes with exemplar past exam questions and model answers for a fully effective revision tool:

- They provide a concise overview of all the key topics identified in the NEBOSH syllabus.
- They are structured to closely follow the relevant NEBOSH syllabus so students can easily find the topics they are looking for.
- They look at a variety of NEBOSH-type questions, reviewing the general approach to tackling the question, followed by a sample answer plan and a model answer.

RRC NEBOSH Revision Guides are supplied in the following formats:

- Printed books – Presented in perfect bound black and white A5 booklets.
- Reprint Licence – PDF files supplied for printing a specified number of copies.

# RESOURCES

## NEBOSH AWARDS

DESCRIPTION	PRINTED (PER COPY)				REPRINT LICENCES PER PACK				TRAINER PACKS		
	Copies	1-10	11-20	21-49	50+	10	20	50	100	Pack	+ Centre

### NEBOSH AWARD IN HEALTH AND SAFETY AT WORK

Text Book	English, A4 Colour	19.00	17.10	15.20	13.30	85.50	153.90	342.00	598.50	495.00	100.00	50.00
Text Book	Arabic, French A4 Colour	29.00	26.10	23.20	20.30	130.50	234.90	522.00	913.50	895.00	180.00	90.00

### NEBOSH AWARD IN HEALTH, SAFETY AND ENVIRONMENT FOR THE PROCESS INDUSTRIES

Text Book	English, A4 Colour	45.00	40.50	36.00	31.50	202.50	364.50	810.00	1,417.50	795.00	160.00	80.00
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## NEBOSH INTERNATIONAL AND NATIONAL CERTIFICATES

DESCRIPTION	PRINTED (PER COPY)				REPRINT LICENCES PER PACK				TRAINER PACKS		
	Copies	1-10	11-20	21-49	50+	10	20	50	100	Pack	+ Centre

### NEBOSH INTERNATIONAL/NATIONAL GENERAL CERTIFICATE IN OCCUPATIONAL HEALTH AND SAFETY

Text Book	English, A4 Colour	34.90	31.42	27.92	24.44	157.00	282.60	628.20	1,099.40	1,490.00	300.00	140.00
N/IGC1		17.45	15.71	13.96	12.22	78.50	141.30	314.10	549.70	745.00	150.00	70.00
GC2&3		17.45	15.71	13.96	12.22	78.50	141.30	314.10	549.70	745.00	150.00	70.00
Text Book	French/Spanish/Arabic Int'l Only A4 Colour	59.00	53.10	47.20	41.30	265.50	477.90	1,062.00	1,858.50	2,495.00	500.00	250.00
IGC1		29.50	26.55	23.60	20.65	132.75	238.95	531.00	929.25	1,247.50	250.00	125.00
GC2&3		29.50	26.55	23.60	20.65	132.75	238.95	531.00	929.25	1,247.50	250.00	125.00
Revision Guide	English, A5 Black & White	19.00	17.10	15.20	13.30	85.50	153.90	342.00	598.50	-	-	-
N/IGC1		9.50	8.55	7.60	6.65	42.75	76.95	171.00	299.25	-	-	-
GC2&3		9.50	8.55	7.60	6.65	42.75	76.95	171.00	299.25	-	-	-

### NEBOSH INTERNATIONAL/NATIONAL CERTIFICATE IN CONSTRUCTION HEALTH AND SAFETY

Text Book	English, A4 Colour	39.90	35.92	31.92	27.94	179.50	323.10	718.20	1,256.90	1,740.00	350.00	170.00
N/ICC1/2		22.45	20.21	17.96	15.72	101.00	181.80	404.10	707.20	995.00	200.00	100.00
Revision Guide	English, A5 Black & White	19.00	17.10	15.20	13.30	85.50	153.90	342.00	598.50	-	-	-
N/ICC1&2		9.50	8.55	7.60	6.65	42.75	76.95	171.00	299.25	-	-	-

### NEBOSH INTERNATIONAL/NATIONAL CERTIFICATE IN FIRE SAFETY AND RISK MANAGEMENT

Text Book	English, A4 Colour	34.90	31.42	27.92	24.44	157.00	282.60	628.20	1,099.40	1,490.00	300.00	140.00
N/IFC1&2		17.45	15.71	13.96	12.22	78.50	141.30	314.10	549.70	745.00	150.00	70.00
Revision Guide	English, A5 Black & White	19.00	17.10	15.20	13.30	85.50	153.90	342.00	598.50	-	-	-
N/IFC1&2		9.50	8.55	7.60	6.65	42.75	76.95	171.00	299.25	-	-	-

# RESOURCES (CONTINUED)

## NEBOSH INTERNATIONAL AND NATIONAL CERTIFICATES (CONTINUED)

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### NEBOSH CERTIFICATE IN ENVIRONMENTAL MANAGEMENT

Text Book	English, A4 Colour	39.00	35.10	31.20	27.30	175.50	315.90	702.00	1,228.50	975.00	200.00	100.00
Revision Guide	English, A5 Black & White	19.00	17.10	15.20	13.30	85.50	153.90	342.00	598.50	-	-	-

### NEBOSH INTERNATIONAL TECHNICAL CERTIFICATE IN OIL AND GAS OPERATIONAL SAFETY

Text Book	English, A4 Colour	75.00	67.50	60.00	52.50	337.50	607.50	1,350.00	2,362.50	975.00	200.00	100.00
Intro Guide		19.00	17.10	15.20	13.30	85.50	153.90	342.00	598.50	-	-	-
Revision Guide	English, A5 Black & White	19.00	17.10	15.20	13.30	85.50	153.90	342.00	598.50	-	-	-

### NEBOSH NATIONAL CERTIFICATE IN THE MANAGEMENT OF HEALTH AND WELL-BEING AT WORK

Text Book	English, A4 Colour	39.00	35.10	31.20	27.30	175.50	315.90	702.00	1,228.50	975.00	200.00	100.00
Revision Guide	English, A5 Black & White	19.00	17.10	15.20	13.30	85.50	153.90	342.00	598.50	-	-	-

## NEBOSH DIPLOMAS

DESCRIPTION	PRINTED (PER COPY)				REPRINT LICENCES PER PACK				TRAINER PACKS		
	Copies	1-10	11-20	21-49	50+	10	20	50	100	Pack	+ Centre

### NEBOSH NATIONAL/INTERNATIONAL DIPLOMA IN OCCUPATIONAL HEALTH AND SAFETY

Text Book	English, A4 Colour	254.85	229.38	203.88	178.41	1,146.90	2,064.30	4,587.30	8,027.70	4,995.00	960.00	490.00
Unit IA/A		84.95	76.46	67.96	59.47	382.30	688.10	1,529.10	2,675.90	1,665.00	330.00	170.00
Unit IB/B		84.95	76.46	67.96	59.47	382.30	688.10	1,529.10	2,675.90	1,665.00	330.00	170.00
Unit IC/C		84.95	76.46	67.96	59.47	382.30	688.10	1,529.10	2,675.90	1,665.00	330.00	170.00
Revision Guide	English, A5 Black & White	75.00	67.50	60.00	52.50	337.50	607.50	1,350.00	2,362.50	-	-	-
Unit IA/A		25.00	22.50	20.00	17.50	112.50	202.50	450.00	787.50	-	-	-
Unit IB/B		25.00	22.50	20.00	17.50	112.50	202.50	450.00	787.50	-	-	-
Unit IC/C		25.00	22.50	20.00	17.50	112.50	202.50	450.00	787.50	-	-	-

Please contact RRC for quotes on reprint licence numbers over 250

### NEBOSH DIPLOMA IN ENVIRONMENTAL MANAGEMENT

Text Book	English, A4 Colour	95.00	85.50	76.00	66.50	427.50	769.50	1,710.00	3,420.00	1,495.00	300.00	150.00
Revision Guide	English, A5 Black & White	19.00	17.10	15.20	13.30	85.50	153.90	342.00	684.00	-	-	-

# RESOURCES (CONTINUED)

## RRC LAW GUIDES

DESCRIPTION	PRINTED (PER COPY)				REPRINT LICENCES PER PACK				TRAINER PACKS		
	Copies	1-10	11-20	21-49	50+	10	20	50	100	Pack	+ Centre

### RRC HEALTH & SAFETY LAW AND CASE LAW GUIDE

Text Book	English, A5 Black & White	39.00	35.10	31.20	27.30	175.50	315.90	702.00	1,228.50	-	-	-
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### RRC ENVIRONMENTAL LAW AND CASE LAW GUIDE

Text Book	English, A5 Black & White	39.00	35.10	31.20	27.30	175.50	315.90	702.00	1,228.50	-	-	-
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## IEMA RESOURCES

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	Copies	1-10	11-20	21-49	50+	10	20	50	100	Pack	+ Centre

### LEAD ENVIRONMENTAL AUDITOR

Text Book	English, A4 Colour	35.00	31.50	28.00	24.50	157.50	283.50	630.00	1,102.50	975.00	200.00	100.00
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## IOSH RESOURCES

DESCRIPTION	PRINTED (PER COPY)				REPRINT LICENCES PER PACK				TRAINER PACKS		
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### SAFETY FOR EXECUTIVES AND DIRECTORS

Text Book	English, A4 Colour	25.00	22.50	20.00	17.50	112.50	202.50	450.00	708.75	295.00	60.00	30.00
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### WORKING SAFELY

Text Book	English, A4 Colour	12.50	11.25	10.00	8.75	56.25	101.25	225.00	354.38	245.00	50.00	20.00
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### SUPERVISING SAFELY

Text Book	English, A4 Colour	15.00	13.50	12.00	10.50	67.50	121.50	270.00	425.25	495.00	100.00	50.00
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### MANAGING SAFELY

Text Book	English, A4 Colour	19.00	17.10	15.20	13.30	85.50	153.90	342.00	538.65	745.00	150.00	70.00
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- Fees are quoted in Sterling (GBP)

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- VAT not applicable
- Post & Packing charges apply – please call for a quote

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## TRAINER PACK UPDATE SERVICE

The annual update service provides you with a new Trainer Pack in the event of significant changes to the content, such as a major legislative or syllabus change. There is an annual charge for this service which must be purchased at the same time as the Trainer Pack. Subsequent update fees must be paid every year.

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### PAYMENT TERMS

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For details of costs for post and packing, please call for a quote.

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Department:	Department:
Contact Name:	Contact Name:
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Tel No:	Tel No:
E-mail:	E-mail:

DELIVERY ADDRESS	ORDER DETAILS
Contact Name:	Order No:
Company Name:	Signature:
Address:	Name:
	Date:
Post Code:	
Country:	
Contact Tel No:	

MATERIALS REQUIRED				
EXAMINING BODY	SUBJECT TITLE	QUANTITY	PRICE	COST EX. VAT

<input type="radio"/> I enclose a cheque made payable to RRC <input type="radio"/> Please invoice my organisation. (Attach purchase order)	ORDER SUBTOTAL	
	POSTAGE AND PACKING	
	<b>TOTAL ORDER VALUE (EXCLUDING VAT)</b>	