

## RRC Certified - Learning to Lead

**Learning to Lead** aims to make you a better leader - giving you the essential skills to make a practical difference in the way you work and get the results you want. You will be able to:

- Lead more effectively - whatever the situation
- Get the best out of your team
- Inspire and motivate your team
- Keep motivated (be a self-starter)
- Develop strategies to keep improving performance

Leadership is a transferable management skill at all levels and across all sectors (yes, even health and safety).

You may be in a leadership position - a first line manager or supervisor. You may not have anyone reporting directly to you, but, in reality, we all need to lead sometimes, whether it's championing a new idea or trying to convince higher management to implement change.



### Course Content

Learning to Lead is made up of:

- Principles of Leadership
- Leadership and equality and diversity
- Leadership and teams
- Leadership and motivation
- Develop yourself as a leader

### Learning Outcomes

#### Introduction to Leadership

- Identify the top ten leadership theories
- Understand the difference between *leading* and *managing*
- Outline the qualities and characteristics which can help make a good leader
- Understand that anyone can learn to be a great leader, by applying the right skills and knowledge

#### Leadership and Teams

- Understand the importance of team working
- Identify the advantages and disadvantages of working in teams
- Outline different types of monitoring which should be carried out, for teams and individuals
- Understand the need to build trusting relationships for a team to work effectively
- Understand the relevance of equality and diversity when building an effective team, including the impact on group dynamics and individual characters

#### Leadership and Motivation

- Outline the main theories of motivation, how they work and who they apply to
- Understand why motivation is important to ensure team members are focused and engaged

#### Developing Yourself as a Leader

- Plan how you will put the skills and knowledge gained in this course into practice in your work and life

### Assessment

Assessed formatively with a mixture of quizzes and activities.

A certificate will be issued automatically, once you have completed all the mandatory elements of the course.



### Courses Available

#### e-Learning

- Worldwide

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### Course Dates and Fees

#### e-Learning Courses

Flexible, on-line learning available anywhere in the world

- 10 hours of study
- Start any time

#### e-Learning Course Fees

Complete Course | £79 + VAT